



NATIONAL OPEN UNIVERSITY OF NIGERIA
University Village, Nnamdi Azikiwe Expressway, Plot 91, Cadastral Zone, Jabi, Abuja
Dept. of Agricultural Economics and Extension, Faculty of Agricultural Sciences,
2025_2 EXAMINATIONS

Course Code:	AEM 715
Course Title:	MANAGEMENT OF AGRICULTURAL EXTENSION PERSONNEL
Credit Unit:	2 Units
Total Score:	70 Marks
Time Allowed:	2hours
INSTRUCTION:	Answer compulsory question 1 (30 marks) and any other 2 questions (20 marks each)

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| 1a. Differentiate between management and administration | 6 marks |
| 1b. what is planning | 4marks |
| 1c. Differentiate between organizing and staffing | 6 marks |
| 1 d. Explain the term on- the- job Training | 4 marks |
| 1e. what are the elements of supervision | 5 marks |
| 1f. what is an organization | 5 marks |
| 2a. State the criteria for grouping an organization into departments. | 10 marks |
| 2b. Explain the methods of achieving effective coordination. | 10 marks |
| 3a. Explain the methods of ensuring effective staff appraisal. | 8 marks |
| 3b. when is recruitment said to be positive ? | 5 marks |
| 3c. differentiate between over expenditure and under expenditure. | 6 marks |
| 3d. define the term departmentalization. | 1 mark |
| 4a. itemize five functions of extension supervision | 10 marks |
| 4b.what are the major steps in planning | 10 marks |