



NATIONAL OPEN UNIVERSITY OF NIGERIA
PLOT 91, CADASTRAL ZONE, NNAMDI AZIKIWE EXPRESSWAY, JABI-ABUJA
FACULTY OF COMPUTING
DEPARTMENT OF COMPUTER SCIENCE
2025_1 EXAMINATION...

COURSE CODE: CIT 726

COURSE TITLE: Computer in Society

CREDIT: 2

TIME ALLOWED: 2 HOURS

INSTRUCTION: Answer Question 1 and any other two (2) questions

1(a) Write the short cut of the following **(3 marks)**

- | | | |
|-----------------------------|-------------|-----------|
| i. Paste | ii. Copy | iii. Cut |
| iv. Highlight All Documents | v. New page | vi. Print |

1(b) Enumerate four Application Software **(4 marks)**

1(c) Describe the term “Network” **(4 marks)**

1(d) What do you need to send or receive an e-mail? **(3 marks)**

1(e) Write short note on the following with three examples each: **(3 marks each)**

- (i) Input Devices
- (ii) Output Devices
- (iii) Storage Devices

1(f) Write short note on the clipboard and give four (4) steps you will take for cutting and pasting text **(4 marks)**

(g) Enumerate the steps in creating a new folder **(3 marks)**

[Total: 30 Marks]

2(a) Outline the steps to sum up the Rows and Column number quickly in the Excel sheet **(4 marks)**

2(b) What is the benefit of using formula in Excel sheet? **(2 marks)**

2(c) Write short note on the following: **(6 marks)**

- (i) Browser
- (ii) Hyperlink
- (iii) Home page

2(d) Outline four (4) differences between system software and application software **(8 marks).**

[Total: 20 Marks]

3(a) Write short note on the following: **(6 marks)**

- (i) RAM,
- (ii) ROM, and
- (iii) External Storage.

3(b) Outline and explain three types of computer Printers **(6 marks)**

3(c)A digital computer is a system which comprises of several elements. Describe the two major elements and give three examples each **(8 marks)**

[Total: 20 Marks]

4(a) Describe any three elements of the desktop **(6 marks)**

4(b) Describe computer programming language and list three examples **(4 marks)**

4 (c) Outline the steps in creating a new folder **(4 marks)**

4(d) State 5 merits of word package over a typewriter. **(6 marks)**

[Total: 20 Marks]

5(a) Describe the following with examples **(9 marks)**

- (i) Language Translators
- (ii) Software Generations
- (iii) Application Software

5(b) Describe Word Processing **(3 marks)**

5(c) Describe the following terms in windows environment which are used to describe processes and concepts: **(8 marks)**

- i. Folder
- ii. Start Menu
- iii. Icon
- iv. Task Bar

[Total:20 Marks]