



NATIONAL OPEN UNIVERSITY OF NIGERIA

University Village, Plot 91, Cadastral Zone Nnamdi Azikiwe Express Way, Jabi- Abuja

FACULTY OF EDUCATION

2025_2 EXAMINATIONS

PROGRAMME: M. ED

COURSE TITLE: Principles of Institutional Administration

COURSE CODE: EDA851

CREDIT UNITS: 2

TIME: 2 ½ Hrs.

INSTRUCTION: Answer question one (Compulsory) and any other two questions i.e. [Five questions to answer three]

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Question 1 (30mks)

- 1a. How would you conceptualize leadership as a social concept? Give the basis of your view (10mks)
- 1b. Identify and explain four (4) of the general principles of institutional administration (20mks).

Question 2 (20mks)

- 2a. Explain fully the meaning of organizational (administrative) structure and state the variables/characteristics of organisational structure. (10mks)
- 2b. Analyse five (5) criteria for designing a good organizational structure (10mks).

Question 3 (20mks)

- 3a. Discuss five (5) problems associated with integrating computer in Education (10mks)
- 3b. Identify and discuss briefly five (5) Basic Principles of administration (10mks)

Question 4 (20mks)

- 4a. Discuss seven (7) peculiar problems associated with provision and utilization of resources in educational institutions (14mks).
- 4b. How would you apply contingency approach in administering a named institution? (6mks)

Question 5 (20mks)

- 5a. Discuss the four (4) basic characteristics that are prominent in formal organizational system like the school system. (12mks)
- 5b. Analyse the implications of behavioural approach in achieving efficiency and effectiveness of human and material resources by administrators (8mks).