



**NATIONAL OPEN UNIVERSITY OF NIGERIA
DEPARTMENT OF LIBRARY AND INFORMATION SCIENCE FACULTY OF
EDUCATION,
2021_2 EXAMINATION**

COURSE CODE: LIS319
COURSE TITLE: MANAGEMENT OF SERIALS PUBLICATIONS
TIME ALLOWED: 2 HOURS 15MINUTES
CREDIT UNIT: 2
INSTRUCTION: ANSWER QUESTION ONE AND ANY OTHER TWO

QUESTION 1

- a. Define Serials (5marks)
- b. Explain the relevance of Serials and Serials management to information seekers (15marks)
- c. Mention and briefly explain three examples each of periodical serials and non-periodical serials (10marks)

QUESTION 2

List and explain the methods involved in preserving and conserving serials publications in the Library. **(20 Marks)**

QUESTION 3

The serials librarian is in charge of the Serials Unit of a library and is expected to manage the collections in the unit for easy access and harness the information to satisfy users' information needs.

List any four (4) responsibilities expected of the Serial Librarian and briefly discuss each of them. **(20 Marks)**

QUESTION 4

List and briefly explain the factors affecting preservation and conservation of serials in libraries. **(20 Marks)**

QUESTION 5

- a. What do you understand by Budget in library practice?
- b. Highlight the composition of a Library Budget
- c. Mention the relevance of the library budget to the Serials Unit. **(20marks)**